



United Nations Association in Canada

Association canadienne pour les Nations Unies
Growing Global Citizens § Citoyens du monde à venir

Canada's Diversity Advantage Regional Coordinator Volunteer Position

The United Nations Association in Canada (UNA-Canada) implements an innovative project titled **Canada's Diversity Advantage** that motivates and prepares Canadian youth to investigate Canada's 150-year history, and the contribution of individual Canadians to this history, through research, experiential learning, and empathy-based activities. Funded by the Department of Canadian Heritage under its Youth Take Charge programme, the project is implemented in five Canadian regions (*Halifax, Montreal, Toronto, Winnipeg and Vancouver*) targeting youth 10-14 years old, along with those of high school-age in the formal and non-formal educational settings who serve as mentors to their younger peers.

UNA-Canada works with a cross-section of partners in the targeted regions, including high schools, informal youth-serving agencies, community cultural groups, regional municipalities and the Association's regional Branches to: heighten youth pride in the values that have distinctively shaped Canadians' shared heritage; continue to define our society and increase readiness among youth to take local action and give back to their communities; and maintain the momentum of building stronger and more compassionate Canada than the one they inherited. The Association seeks to recruit 5 volunteer Regional Coordinators in Halifax, Montreal, Toronto, Winnipeg and Vancouver) to assist with the overall coordination and implementation of the project in their respective cities.

Qualifications and skills:

Under the guidance of the Project Officer, the ideal Regional Coordinators will:

- Possess or be currently pursuing a college/university degree in relevant field of study, such as: political science, education, social justice, communications, Aboriginal studies, international affairs and/or community development;
- Have proven facilitation, participatory research and team-building skills, with excellent leadership and volunteer management ability;
- Work well independently, yet contribute to a team, with exemplary conflict mitigation skills, with a collaborative work style;
- Have experience in working with youth in schools and at community level;
- Be comfortable working remotely with the Project Officer;
- Be knowledgeable about the Canada's multicultural policies, with an appreciation of Canada's role in the UN and global community;
- Have interest in, and knowledge of Government of Canada functioning and current affairs;
- Possess knowledge of elementary and high school structures and general familiarity with students' learning pattern at these levels;
- Have a maturity level to work with senior management, officials in educational institutions, municipal governments, ethno-cultural and Aboriginal communities;

- Be a competent events planner and able to write concise reports on event-outcomes;
- Bring excellent communication, social interaction, and time management skills.

** Being bilingual, with greater emphasis on French (speaking, reading and writing) is an asset.

Responsibilities:

Under the guidance of the Project Officer and the Director of Education and Community Initiatives, the Regional Coordinators will:

- Attend e-training and briefing sessions;
- Contribute to ongoing project research;
- Coordinate community mapping exercises to identify partners and potential targeted audiences;
- Brainstorm on educational activities for 10-14 year olds;
- Assist in mobilizing youth engagement including high school mentors;
- Support the design and planning process of the programme to ensure relevance to targeted region;
- Coordinate between UNA-Canada and youth communities by establishing professional relationships;
- Link UNA-Canada/ project objectives to those of education partners (schools and communities);
- Assist in raising awareness and enhancing programme reach;
- Contribute to fundraising efforts for project activities – e.g. by exploring potential sponsors and fundraising strategies in the region;
- Reach out to, and establish relationships with municipalities and provincial governments;
- Identify schools and communities that serve youth for recruitment and participation in project activities;
- Participate in high school youth briefings and training to strengthen their capacity as front-line project mentors; ;
- Draft monthly reports with clear and substantive metrics;

Please note that each Regional Coordinator must be based in the city that they apply for (Halifax, Montreal, Toronto, Winnipeg and Vancouver). One Regional Coordinator will be selected per city. To be considered for this position, please send a cover letter and your resume to:

adil.skalli@unac.org

Only those short-listed for an interview will be contacted.

Application Deadline: August 5th, 2016 – by 5:00 pm EST.