



United Nations Association in Canada
Association canadienne pour les Nations Unies
Growing Global Citizens § Citoyens du monde à venir

Youth Navigate the Truth & Reconciliation Calls to Action
Terms of Reference for Regional Coordinator

Project Overview

Youth Navigate the Truth and Reconciliation Calls to Action (YNTRC) will engage youth 15-25 years of age in Montreal, Toronto and Vancouver to examine the *Truth and Reconciliation Calls to Action* (TRC) and the *United Nations Declaration on the Rights of Indigenous Peoples* (UNDRIP). The objective is to increase understanding of the evolving identity of Canada with the goal of harmonious diversity and inclusion. The project is funded in part by Canadian Heritage under its **Youth Take Charge** programme.

UNA-Canada will work with a cross-section of partners, including Aboriginal communities, high schools, youth-serving agencies, community groups, regional municipalities and the Association's Branches to heighten youth understanding of the evolving identity of Canada and its peoples. The project will assist youth to examine the TRC Calls to Action through empathy-based learning approaches, as a means of heightening their awareness and appreciation of the traditional role of Aboriginal cultures, values and resilience. UNA-Canada sees this project as a way of increasing understanding of diverse cultures, and prompting Canada's youth to become champions of reconciliation and bridge-builders for the future.

UNA-Canada seeks to recruit and train volunteer Regional Coordinators (RCs) to assist with the overall coordination of the project in one of the designated regions (Toronto, Montreal and Vancouver) and to assist with the implementation process as front line project contacts.

Tasks

The overall responsibility of the Regional Coordinator is to:

- Act as the focal person for the **Youth Navigate the Truth & Reconciliation Calls to Action** project in the region;
- Participate in the Regional Coordinators' training workshops facilitated by National Office staff;
- Work closely with UNA-Canada's project team (Project Manager and Project Officer), to ensure an efficient and effective implementation of the project in the targeted region;
- Assist with identifying schools and communities that serve youth for recruitment and project participation;
- Collaborate with Aboriginal communities and other identified partners and take a lead on organizing local networking events around the project;
- Act as a liaison on the ground between the Project Officer and Project Manager and the targeted regional communities;
- Support the project team in recruiting university students to serve as mentors to high school students, and ensure a smooth delivery of the project as planned;

- Compile a report of lessons learned during the implementation of the **Youth Navigate the Truth & Reconciliation Calls to Action** project in the region to be shared with the project team and stakeholders as needed;
- Broadly promote the project and UNA-Canada in general throughout the region, working with the Association's volunteer Branches;
- Carry out any other duties as requested by the Project Officer or Project Manager to increase project effectiveness.

Qualifications and Skills

An ideal Regional Coordinator would:

- Have excellent leadership and volunteer management skills;
- Work well independently, yet contribute as a team player and exhibit exemplary team-building skills;
- Have experience working with schools, youth-serving agencies, Aboriginal communities and ethno-cultural minority communities;
- Have experience working remotely with regional volunteers;
- Have extensive knowledge of Canada's multicultural mosaic, with an awareness and appreciation of Aboriginal people's histories and contributions to Canada;
- Be knowledgeable about the UN and its work, as well as an appreciation of Canada's role in the UN and globally;
- Possess knowledge of, and active engagement with regional high schools and relevant stakeholders that would be interested in the project objectives;
- Have a maturity level to work with Aboriginal elders, senior management officials in educational institutions, municipal government, communities, and with vulnerable youth;
- Be a competent and reliable events planner, able to take direction and write concise reports on event-outcomes; and
- Bring excellent communication and social interaction as well as time management skills.

Please note that **bilingualism** (French and English speaking, reading and writing) is required for the Montreal region, and is an asset for the Toronto and Vancouver positions.

UNA-Canada strongly encourages individuals of First Nations, Métis, and Inuit heritage to apply.

Benefits to the Coordinator

This is not a paying position, however, UNA-Canada will reward a stipend of \$300 per month for the duration of the project implementation (until March 2019). The Regional Coordinator is expected and must be prepared to commit 8-10 hours of work weekly to this project. To apply for a Regional Coordinator's position in any of the three regions, please send a copy of your resume, a cover letter expressing your interest, and two references (names and contact information only) to:

Celeste Lessard-Kragen

Project Officer

United National Association in Canada

Email: celeste.lessard-kragen@unac.org

Application Deadline: Friday July 27th, 2018 – 5:00 pm EST.